

Community Engagement Specialist

Status: Grant-funded contract position, available immediately.

Work Schedule: Mon-Fri, up to 40 hours/week; some weekends and evenings.

Hourly Rate: \$24 to \$34 per hour, depending on experience. Flex time is offered.

Grant Period: Now through 09/30/2027; may be extended depending on continued funding.

Job Description, Duties, and Responsibilities: The Chickahominy Health District is hiring a Community Engagement Specialist to join its growing Community Health Team. The position will be based out of Ashland and will require travel within the district (Charles City, Goochland, Hanover, and New Kent counties). The individual in this position will lead community engagement efforts focused on connecting with stakeholders throughout the district to improve the health of all people, coordinating student experiences, while supervising and training Community Health Workers and/or Care Resources Coordinators.

Outcomes that this position will help the district achieve:

- Build and strengthen relationships with a broad group of partners encompassing the entire local public health system.
- Be a trusted partner for effective, community-informed solutions addressing health issues and social determinants of health.
- Support the Community Health Team efforts to develop Community Health Assessments (CHAs) and Community Health Improvement Plans (CHIPs), and to share this information with local partners.
- Coordinate student experiences as part of the district's community-based internship program; and facilitate meetings as part of the Academic Health Department (AHD) program with Randolph-Macon College.
- Oversee the implementation, training, and quality improvement of community health services including: Mental Health First Aid, Healthy Heart Ambassador Blood Pressure Self-Monitoring, REVIVE!, community-based health education, and the low-income car seat program.

Position Activities:

- Serves as an active member on local coalitions, task forces, and committees to develop stronger relationships with community partners.
- Provides support, coaching, and supervision to the district's Community Health Workers (CHWs) and Care Resources Coordinators (CRCs).
- Collaborates with the Community Health Team in order to establish community-based focus groups and neighborhood listening sessions, using motivational interviewing skills as well as other methods.
- Contributes to reports (for example: the district's annual report and Community Health Team's quarterly reports) and monitors/evaluates projects and community health services.
- Coordinates with academic institutions, the district's HR Analyst, and health department staff to on-board students and carry out key elements of the district's internship program.

Minimum Qualifications:

- Bachelor's degree from an accredited college, or equivalent training and experience.
- Experience working with coalitions and performing community outreach with faith-based and/or community-based organizations (CBOs).
- Strong understanding of social determinants of health and other public health concepts.
- Strong oral and written communication, meeting facilitation (virtually and in-person), and presentation skills.
- Demonstrated ability to work independently and collaboratively as part of interdisciplinary teams.
- Experience working with Microsoft 365 (Word, Excel, Forms, Teams, PowerPoint, Outlook).
- Possesses and maintains a valid State driver's license.
- At least one year of supervisory experience (supervising staff, interns, and/or volunteers).

Preferred Qualifications:

- Professional experience in public health, human services, community engagement, health education, and/or community health work (CHW experience).
- Master's degree in public health or a related field.
- English/Spanish bilingualism is desirable.

Who We Are: Chickahominy Health District is at the forefront of population health and is committed to health equity. We have a heart for reaching our most vulnerable and at-risk populations. Our mission is to improve the health of our community by preventing disease, promoting healthy lifestyles, and protecting people from environmental and other hazards. Our core values are Integrity, Collaboration, Accountability, Respect, and Excellence.

To apply, please send your resume to:

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