



Virginia Department of
Emergency Management

FY2024 Nonprofit Security Grant Program Presentation

Date: November 19, 2024

Virginia Department of Emergency Management (VDEM)

The Virginia Department of Emergency Management (VDEM) coordinates the state's emergency response efforts by working with local, state and federal partners, as well as private, nonprofit and volunteer organizations.

VDEM protects the lives and property of Virginia's citizens from emergencies and disasters through emergency preparedness, mitigation, prevention, response, and recovery efforts.

We also serve as the State Administrative Agency (SAA) for Homeland Security Grants Program.

For more about our agency and what we do to serve the Commonwealth, please navigate over to our website by using the following link

www.vaemergency.gov.



Introduction of the Preparedness Grants Team

Preparedness Grants Manager, Lisa Anderson

Preparedness Grant Administrators: Courtney Chernault, Shane Ahern, Tenny Farnen
and James Turner, Jr.



During the presentation, please jot down your questions. We will take time at the end of the presentation to address them.

This presentation will be made available to participants.



What is the Nonprofit Security Grant Program (NSGP)?

The objective of the FY 2024 NSGP is to provide funding for physical security enhancements and other security-related activities to nonprofit organizations that are at high risk of a terrorist attack. NSGP also seeks to integrate the preparedness activities of nonprofit organizations with broader state and local preparedness efforts.

On October 28th, FEMA released the **Nonprofit Security Grant Program – National Security Supplemental** grant opportunity that is now open for nonprofits to apply.



Let's discuss the basics!

- What is the Nonprofit Security Grant Program (NSGP)
- Who is eligible?
- What is required?
- Where do I find critical information?
- When will it be available?
- How do I apply?



Critical Program Information

Notice of Funding Opportunity (NOFO)

Preparedness Grants Manual

**IMPORTANT
INFORMATION**

<https://https://www.vaemergency.gov/divisions/finance/grants>



Eligibility

NSGP Overview: Eligibility

What type of entities/organizations **are eligible** to apply under NSGP?

*The list below is not exhaustive and only provides examples of potential eligible organizations, all of which **must** be nonprofits.*

- | | | | |
|---|--------------------------------|---|-------------------------|
|  | Houses of worship |  | Shelters/crisis centers |
|  | Educational facilities |  | Event venues |
|  | Medical facilities |  | Science organizations |
|  | Senior centers/care facilities |  | Camps |
|  | Community/social service |  | Museums |

Eligible organizations are registered 501(c)(3) nonprofits or otherwise are organizations as described under 501(c)(3) of the Internal Revenue Code (IRC) and tax-exempt under section 501(a) of the IRC.

What type of entities/organizations **are not** eligible to apply under NSGP?

- | | | | |
|--|------------------------------------|---|---|
|  | Utility companies |  | Organizations active in politics/lobbying |
|  | Governmental entities |  | For-profit venues, stadiums, amusement parks, etc. |
|  | For-profit hospitals |  | Homeowner associations, labor unions, etc. |
|  | For-profit colleges/universities |  | For-profit transportation entities |
|  | Volunteer fire departments |  | Municipal/public schools (elementary, middle, high) |
|  | Kiwanis, Rotary, Lions Clubs, etc. | | |



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FEMA Required Documentation:

Investment Justification (IJ)

This document will allow the applicant to share with the state and federal government why your facility is at risk, the steps to mitigate the risks, and the timeline and resources needed to accomplish this project.

Vulnerability Assessment

The vulnerabilities identified in the assessment must align with the request for funding in the IJ.

Mission Statement

Your organization's Mission Statement.

All documents must be submitted through our portal to move forward in the review and scoring process.



Investment Justification (IJ)

- The IJ must be filled out completely. If it is not, it will be deemed ineligible.
 - This document CANNOT be altered. It must remain in the Adobe format.
 - The maximum amount for an individual application is \$150,000. An applicant with multiple sites may apply for up to three sites, for a maximum of \$450,000.
 - In section IV-A, please make sure the proposed activity and costs align with the activity and costs described in section IV-B. The totals should match and not exceed \$150,000.
 - This is a competitive process; therefore, our input as the SAA is very limited.
- ** Please review your form carefully before submitting. If a project is selected to be awarded, but there are discrepancies in the document. It will be placed on HOLD until the discrepancy is clearly resolved and approved by FEMA.



Investment Justification (NSGP-NSS)

- The maximum amount for an individual application is \$200,000. An applicant with multiple sites may apply for up to three sites, for a maximum of \$600,000.
- Consortium applications are also eligible under the NSGP-NSS. In this case, an eligible entity would apply on behalf of themselves and other eligible entities as a subapplicant to the SAA. Consortia may apply through the SAA for an award totaling \$1 million.



Equipment






Applicants will find a list of eligible equipment and activities listed in the NSGP/NSGP-NSS NOFO

NSGP Overview: Allowable vs. Unallowable Expenditures

Allowable Examples

-  Access controls / Cybersecurity
-  Bollards, barriers, and fences
-  Blast-resistant doors, windows, etc.
-  Contract security
-  CCTV/Security Cameras
-  Management & Administration (M&A)

Unallowable Examples

-  License plate reader software
-  Weapons and/or weapons training
-  Facial recognition software
-  General expenses, salaries, OT
-  Knox boxes/key safe
-  Proof-of-concept initiatives/studies

Vulnerability Assessment



Identify risk(s)

Department of Homeland Security defines risk as the product of three principal variables: Threat, Vulnerability, and Consequence.

Who can perform the Vulnerability Assessment?

Cybersecurity Infrastructure Security Agency (CISA)

<https://www.cisa.gov/topics/physical-security/protecting-houses-worship>

Self-Assessment

<https://www.cisa.gov/houses-worship-security-self-assessment>

Local Police Department

Member of your nonprofit organization or house of worship



Mission Statement



UEI# (Unique Entity Identifier)

Home Search Data Bank Data Services Help



Official U.S. Government Website
100% Free

The Official U.S. Government System for:

Contract Opportunities

Contract Data

(Reports ONLY from fpds.gov)

Wage Determinations

Federal Hierarchy

Departments and Subtiers

Assistance Listings

Entity Information

Entities, Disaster Response Registry,
Exclusions, and Responsibility/
Qualification (was fapiis.gov)

Entity Reporting

SCR and Bio-Preferred Reporting

Are you searching for Federal Acquisition Supply
Chain Security Act (FASCSA) orders?

[View FASCSA Orders](#)

Register Your Entity or Get a Unique
Entity ID

Register your entity or get a Unique Entity ID to get
started doing business with the federal government.

[Get Started](#)

[Renew Entity](#)

[Check Entity Status](#)

Already know what you want to find?

Select Domain...

e.g. 1606N020Q02



All entities wishing to do business with the federal government must have a unique entity identifier (UEI). The UEI number is issued by the SAM system. Requesting a UEI using SAM.gov is straightforward; the link can be found at <https://sam.gov/content/entity-registration>. Note that subrecipients do not need to have a valid UEI at the time of application but must have a valid UEI in order to receive a subaward.

Application Submission

Applicants in the Hampton Roads Designated Urban Area (NSGP-UA)

The following information and instructions are for nonprofit applicants located within the Hampton Roads Urban Area: City of Chesapeake, City of Franklin, Gloucester County, City of Hampton, Isle of Wight County, James City County, City of Newport News, City of Norfolk, City of Poquoson, City of Portsmouth, Southampton County, City of Suffolk, Surry County, City of Virginia Beach, City of Williamsburg, and York County.

Applicants must submit their NSGP-NSS-UA applications no later than **Friday, December 13, 2024, 5:00 PM EDT** through the VDEM application portal.

After review by the Urban Area Working Group, projects will be submitted to the Virginia Department of Emergency Management, the State Administrative Agent (SAA).

Do not submit to FEMA or Grants.gov.

Applications must use the following file naming convention:

“NSGP_NSS_UA_VA_HR_Your Nonprofit Name”

Consortium applications must use the following convention for the NSGP-NSS-UA:

“NSGP_NSS_UA_C_VA_UA_Consortium Lead Name”



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Application Submission

Applicants in the National Capital Region Designated Urban Area (NCR)

The following information and instructions are for nonprofit applicants located within the National Capital Region Urban Area (NCR) which includes Arlington, Fairfax, Loudoun and Prince William Counties and the City of Alexandria in Virginia.

Applicants must submit their applications no later than **Friday, January 3, 2025, at 11:59:59 PM EDT** to the District of Columbia Homeland Security and Emergency Management Agency (DC HSEMA), which is the State Administrative Agent (SAA) for this grant in this region.

Submit applications by email to ncr.saa@dc.gov and Cembrye.ross@dc.gov.

Do not submit to FEMA or Grants.gov.

Capital Region NSGP grant information can be found [here](#) at the DC HSEMA website.



Application Submission

Virginia Applicants in Areas Other Than Designated Urban Areas (NSGP-S)

Any nonprofit applicant in Virginia (S) that is not located within either the Hampton Roads(HR) or the National Capital Region (NCR) designated urban areas will submit their applications to the SAA Virginia Department of Emergency Management (VDEM).

Applicants must submit their applications no later **than Friday, December 13, 2024, at 5:00 PM EDT** to the Virginia Department of Emergency Management.

Do not submit to FEMA or Grants.gov.

Submit applications through the VDEM application <https://www.vaemergency.gov/grant-opportunities/fy-2024-nonprofit-security-grant-program-nsgp-nss>

Applications must use the following file naming convention:

“NSGP_NSS_S_VA_Your Nonprofit Name”

Consortium applications must use the following convention for the NSGP-NSS-S:

“NSGP-NSS_S_C_VA_Consortium Lead Name”



IMPORTANT DATES

Application deadline

December 13, 2024, 5:00 PM EST

Ineligible Applicant Notifications

will be sent out through vdemgrants@vdem.virginia.gov
no later than February 28, 2025

Award notifications

will be sent no later than July 31, 2025



**FY2025 Nonprofit Security Grant
Program – Grant Application
Timeline is TBD**



**DON'T
MISS
OUT!**

Sign-up for Grants Email Notifications

SIGN-UP

<https://www.vaemergency.gov/divisions/finance/grants/>





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Key Takeaways/Lessons Learned



Key Takeaways: FY 2023 Applications

1 Duplicative applications: If you hire a grant writer, review their work. The nonprofit MUST sign the IJ.

2 Administratively incomplete/insufficient: The FEMA-provided IJ must be submitted. Any incomplete packages will not be reviewed by FEMA.

3 Unallowable/out of scope expenditures: Ensure that all requested expenditures align with program objectives.

4 Organizations applying on behalf of ineligible entities: Nonprofits may not act as a pass through for a government or for-profit entity.

5 Start Early: Nonprofits should consider using currently published materials to begin drafting for the next offering of NSGP.

6 Threats/Risks/Vulnerability: Nonprofits must tie threats/risks to existing physical vulnerabilities. Must have a potential terrorism/extremism nexus.

7 Direct hiring: Contract security or any hiring outside the nonprofit CANNOT be sole sourced.

8 Misaligned or unrealistic narratives, timelines, projects/activities: The IJ content and project goals should be logical, reasonable, and attainable.



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Key Takeaways: (Cont.)

9 **Exceeding Published Funding Cap:** \$150,000 per individual IJ, not to exceed \$450,000 per nonprofit organization.

10 **Adobe IJ Form:** Technical fixes underway to minimize errors and enhance overall IJ form.

11 **Explore Peer to Peer Support:** Leveraging partnerships and engage with successful nonprofits.

12 **Vulnerability Assessments:** Should be refreshed every 5 years, sooner if substantive changes in vulnerability, and/or safety/security posture.

13 **Bookmark State Administrative Agency (SAA) Website:** Nonprofits should have their SAA's website and contact information bookmarked.

14 **Conflict of Interest:** Avoid any actual or perception of conflict between grant writers/consultants and contractors/vendors executing post award activities.



Ongoing Resource



- [\(NSGP\) Application Process | FEMA.gov](#)



- [What is the Nonprofit Security Grant Program? - YouTube](#)



- [State Administrative Agency \(SAA\) Contacts | FEMA.gov](#)



- [Physical Security | Cybersecurity and Infrastructure Security Agency CISA](#)



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DHS Center for Faith-Based and Neighborhood Partnerships

<https://www.fema.gov/about/offices/faith>

Listserv

Join the listserv by [sending an email](#) that includes your name, title, organization, email address and phone number.

**DON'T
MISS
OUT!**



Questions?



Preparedness Grants Division
vdemgrants@VDEM.virginia.gov

THANK YOU!

