


HB 1625 Mobile Food Units Implementation Procedures



Effective July 1, 2017, the Virginia Department of Health shall issue a license (permit) in the form of a sticker to mobile food units. The following procedures provide guidance to local health districts (LHD) regarding issuance processes and sticker placement.

		Commonwealth of Virginia Virginia Department of Health		#XXXX	
Mobile Food Unit License					
2017		2018		2019	
Month of Expiration					
JAN	FEB	MAR	APR	MAY	JUN
JUL	AUG	SEPT	OCT	NOV	DEC
					<u>Not</u> <u>Transferable</u>



General Instructions(See Example Above)

1

Upon approval of an application for a mobile food unit license (permit), staff shall either “blackout” with black indelible ink or “hole-punch” (B or H), the **year and month** of expiration. For existing licenses (permits), B or H the date that corresponds with the expiration date on the current license.


2

The following information is **required** in this section: (1) “Licensee/Owner”, (2) Facility Name/“Common Name” (3) address of record of the mobile food unit, (4) name of the **locality** issuing the license, (5) “Risk Rating”, and (6) notation of variance, if applicable. If typed, the information in this section shall be in 12 pt. font or larger using either Times New Roman or Arial font.

The sticker shall be affixed to the mobile food unit on the side where food service occurs. Such placement shall be within one foot to the right or left of the food service delivery area. If food service is available on both sides of the unit, place the sticker on the vehicle’s right side (your left when facing the unit from the front). Stickers shall be placed on the front of push cart mobile food units. Please see the diagram provided for guidance on placement.

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Examples (Sticker and Placement Guide)

		Commonwealth of Virginia Virginia Department of Health		#XXXX	
Mobile Food Unit License					
2017		2018		2019	
Month of Expiration					
JAN	FEB	MAR	APR	MAY	JUN
JUL	AUG	SEPT	OCT	NOV	DEC
2525 LTD t/a 3 Monkeys Bar & Grill 2525 West Main Street Richmond, VA 23220 Richmond City Health District				R3-Variance on File	
				<u>Not</u> <u>Transferable</u>	



Sticker
Placement



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